## Schedules for Making College Life Easier






## Semester Schedule (Overview)

This helps me see, at a glance, the big assignments that I have to do over the course of the semester. I write the major assignments that are due in bold.

| Week + Date | CLASS A | CLASS B | CLASS C | CLASS D | CLASS E |
| :---: | :---: | :---: | :---: | :---: | :---: |
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| . 7. |  |  |  |  |  |
| .8. |  |  |  |  |  |

I use this to help me see, at a glance, what days I have to work. I also use it to schedule study times for myself (such as during a free block on Tuesdays and Thursdays). You might wish to delete Saturday and Sunday if you don't want to schedule work those days.

|  | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 7:00 AM |  |  |  |  |  |  |  |
| 9:00 |  |  |  |  |  |  |  |
| 11:00 |  |  |  |  |  |  |  |
| 1:00 |  |  |  |  |  |  |  |
| 3:00 |  |  |  |  |  |  |  |
| 5:00 |  |  |  |  |  |  |  |
| 7:00 PM |  |  |  |  |  |  |  |

## Detailed Work Schedule

I use this to help me organize the weeks where I have a lot of deadlines or meetings. I give myself step-by-step deadlines on big projects so that I stay on top of things (such as have rough draft due, or meet with group) and give myself time to do my best work.

| Week/Date | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
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