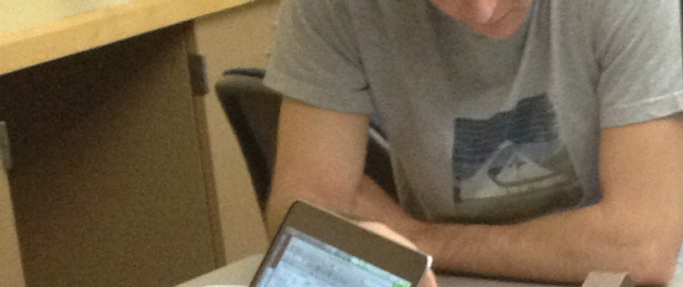
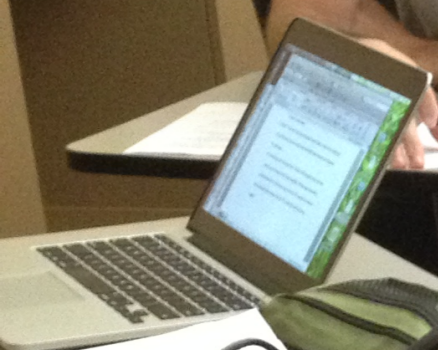
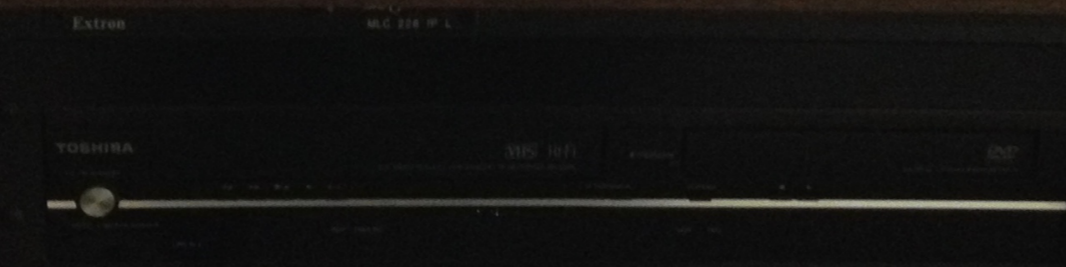
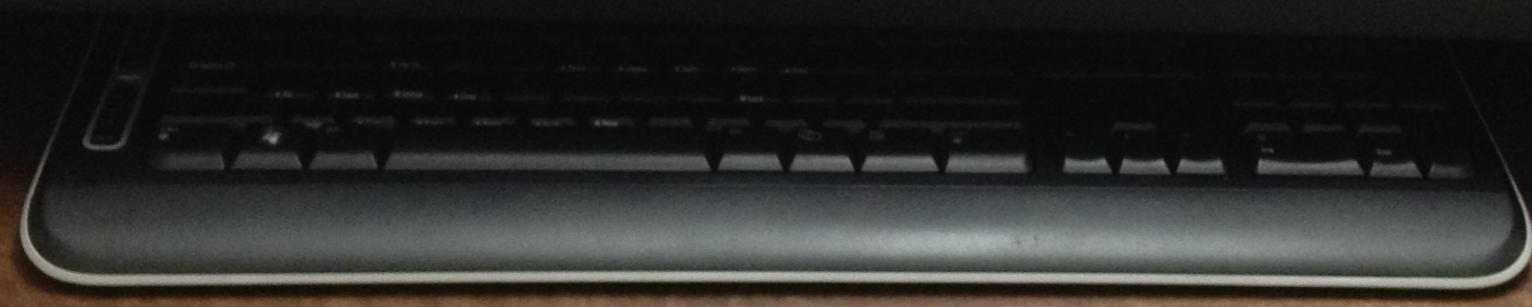
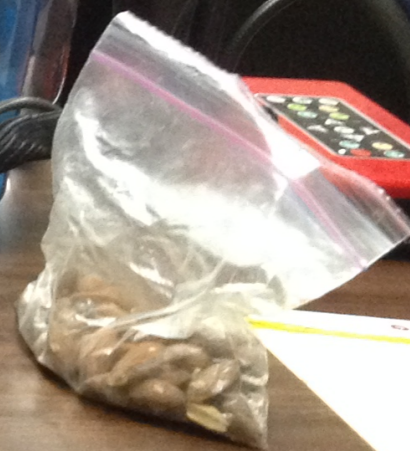
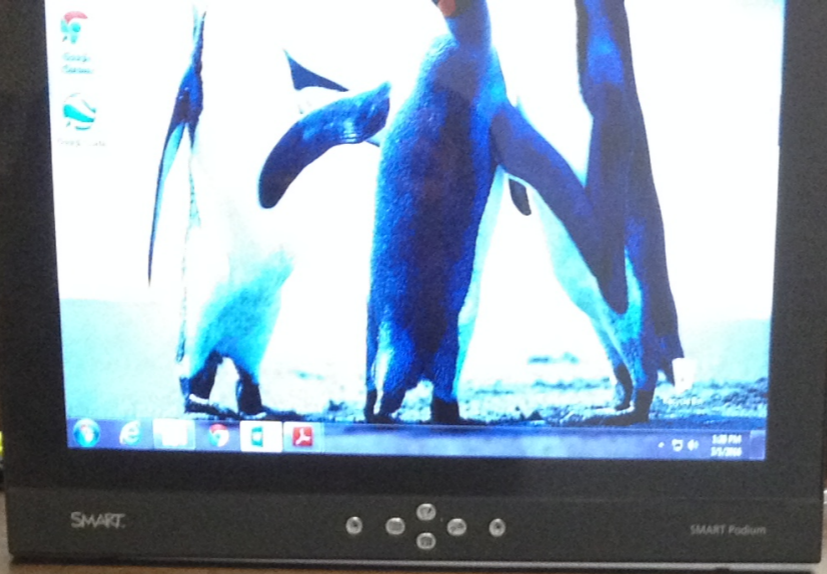


**HOW TO USE THE
TECHNOLOGY
IN H-209**

HOW TO USE THE TECHNOLOGY IN H-209

- On the day of your speech, arrive early to upload your slideshow/materials to the computer
- If the computer is off, turn it on and follow the directions (there's no password)
- The keyboard is on a sliding platform under the top of the desk



HOW TO USE THE TECHNOLOGY IN H-209

- *Please* use a USB flash drive rather than email (it's faster)
 - Flash drives plug in to either side of the monitor
- Save your slideshow/materials to the desktop (they'll be deleted as soon as the computer is turned off)
- Open your slideshow/materials to make sure they work, then minimize the program window



SMART



HOW TO USE THE TECHNOLOGY IN H-209

- If you're using audio or video, turn on the sound in three places: 1) on the computer itself, 2) inside the program you're using to show it (i.e. Chrome), and 3) on the hardware control panel
- If you're showing video clips and they are not in your slideshow (i.e. on Youtube), load them and cue them up



Instructor



Computer



Google Chrome



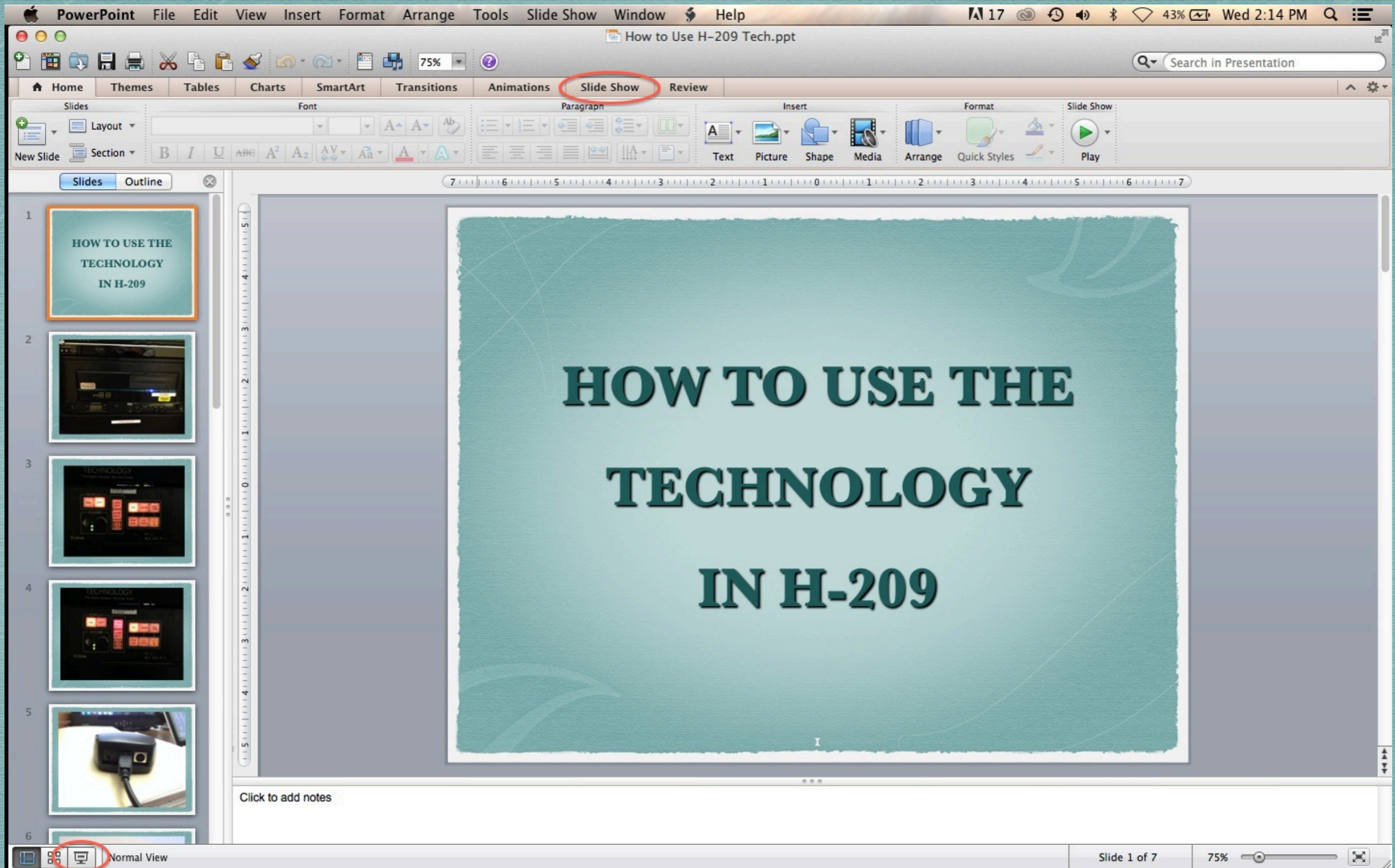
Host Name:	H209-000
User Name:	instructor
IP Address:	10.71.20.15
MAC Address:	70-71-BC-76-FA-B7
DQ57TM-2013-0-off-Casberger	



Recycle Bin



8:31 PM
2/25/2015



PowerPoint has two options to go into slideshow mode



You can raise or lower the desk/lecturn here.



Be sure the lights are how you want them before you start.





TECHNOLOGY

"The Right Solution The First Time"



NEVER touch the on or off buttons!

TECHNOLOGY

"The Right Solution The First Time"



DO use "video mute" and the input select buttons

